

## **Volunteers Needed to Expand Free Tax Preparation Service**

The AARP Foundation's Tax-Aide program plans to establish an additional site in the City of Manitowoc in 2026 and is seeking volunteers for a range of roles. AARP Tax-Aide offers free tax preparation for older adults with low or moderate incomes.

The Manitowoc County program currently operates from the Two Rivers Senior Center. A Manitowoc location would make access easier for local residents.

Volunteers are needed as tax counselors, client facilitators (greeters), technology specialists, and shift coordinators.

- Counselors should be comfortable using a provided laptop. Experience with tax software or tax law is useful but not mandatory. Certification, training, and all necessary materials will be provided before counselors assist clients.
- Client facilitators should be well-organized and possess strong interpersonal and communication skills. Customer service experience is beneficial, but certification is not required.
- Shift coordinators manage and coordinate all operations at a specific Tax-Aide site. This usually requires greater time commitment during the tax season. Experience managing small groups is helpful.
- Technology specialists work with the district technology coordinator on all aspects of hardware and software management at a site. Previous IT experience is necessary.

Training and/or self-study for Tax-Aide counselors is provided, starting in December and continuing through January. Volunteers commit to at least four hours per week during tax season, which runs from early February through mid-April.

AARP membership is not needed. Visit the Tax-Aide volunteer website to apply.

Contact:

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Website: [Go to website](#)